

Dear Applicant,

"And my God will supply every need of yours according to his riches in glory in Christ Jesus." Philippians 4:19

It is our privilege and joy to administer the PCA Ministerial Relief Fund, which is made possible by donations to the annual Christmas Offering. This responsibility is accepted humbly and willingly for we know this ministry is particularly close to our Lord's heart.

The Ministerial Relief Fund is for the benefit of PCA Church servants in need and their families. "PCA Church servants" are defined as ordained Teaching Elders, missionaries, non-ordained PCA employees (i.e. those employed by our local churches, presbyteries, or any of the committees and agencies of the General Assembly) and their dependents and dependent survivors.

Ministerial Relief awards are made on the basis of need. Current information is required annually from each Applicant to verify a continuing need, and to help us determine the appropriate type and amount of assistance. The enclosed Application will provide much of the needed information.

Your Application will be carefully and prayerfully reviewed in accordance with the principles of Biblical Order and Relief Policy. Where needs exist and other resources are unavailable or inadequate, PCA Ministerial Relief is honored to assist you. Relief Awards are made for a specific period of not more than twelve months. We will reconsider any award in light of significantly changed circumstances during the award period.

Some applications are denied. This is usually because total household income is above the current Relief threshold. Should you have questions regarding your application, we encourage you to discuss them with us in confidence.

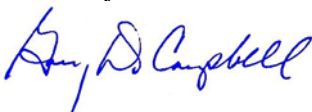
If you wish to apply for continued assistance beyond March 31, 2010, please complete the enclosed application and **return in the envelope provided by February 6, 2010.**

If you have questions or do not wish to apply for continued assistance, please notify Vickie Poole at 800.789.8765, ext. 1280 or at vpool@pcanet.org.

Please pray for us that God would give us discernment and wisdom as we consider the needs of His servants in the U.S. and throughout the world so that He may be glorified in all things.

For the Board of Directors of PCA Retirement & Benefits, Inc.

Sincerely,



Gary D. Campbell
President

**BIBLICAL ORDER
OF
FINANCIAL PRIVILEGE AND RESPONSIBILITY**

The Board of Directors, as stewards of the Relief Funds entrusted to its care, strives to appropriately assist PCA Church Servants and dependents in need. The Board understands the Scriptural teaching on financial responsibility for personal care to be as follows:

- FIRST** Each individual's privilege and responsibility to provide for his own needs
- SECOND** Each individual's privilege and responsibility to provide for those of his own household (family)
- THIRD** The family of God's privilege and responsibility to provide for those of its own
- the local congregation to the extent it is able
 - the Presbytery or area Church
 - the Church at large (General Assembly)
- FOURTH** The privilege and responsibility of all men everywhere (general society) to help those in need

Accordingly, the Board asks each individual applying for Presbyterian Church in America Relief Fund assistance to recognize this biblical order, and assist the Directors by not requesting Relief aid if personal or family resource are available to meet the need.

When such resources are not available, it is the Directors' joy and privilege to respond on behalf of the family of God.

Thank you for your understanding and cooperation as together we seek to honor Him.

**Presbyterian Church in America
Ministerial Relief Fund**

Board of Directors of PCA Retirement & Benefits, Inc.
1700 North Brown Road, Suite 106
Lawrenceville, GA 30043

Gentlemen:

I have carefully read the Open Letter regarding the Ministerial Relief Fund and am committed to applying the principles of the Biblical Order of Financial Privilege and Responsibility. I have also carefully completed this application for assistance.

I understand that the Ministerial Relief Fund has been established by the General Assembly and is funded by the Christmas Offering of churches and individuals across the Church for the benefit of PCA Church servants who are in need.

With gratitude to God, and with deep appreciation for His grace, mercy, and providential care, I hereby apply for assistance from the Presbyterian Church in America Ministerial Relief Fund.

Should my circumstances change significantly, I will inform the Relief office as quickly as possible.

Sincerely,

Signature: _____ Date: _____

Church you are currently attending: _____

Address: _____

Phone: _____ Pastor's name: _____

Person helping to fill out application (if applicable): _____

Relationship to Applicant: _____

Financial Confidentiality Disclosure Statement

The information requested is needed to determine your eligibility for Ministerial Relief Fund assistance and the nature and amount of any award. We know this is confidential information and we will treat it as such within the Relief unit. It may be necessary for us to contact your church, Presbytery officials or your former PCA employer to obtain additional information. Please indicate your agreement to these conditions by signing below.

Signature _____ Date _____

General Information

Applicant Name: _____ SSN: XXX-XX-_____

Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____ Phone: _____ Cell: _____

Email: _____ Fax: _____

Pastor: _____ Presbytery: _____ Clerk: _____

Emergency Contact: _____ Phone: _____ Relationship: _____

Name of Spouse: _____ Date of Birth: _____

Dependents living with you: If more space is needed, please list on reverse side of this page.

Name: _____ Date of Birth: _____ Relationship: _____

Name: _____ Date of Birth: _____ Relationship: _____

Name: _____ Date of Birth: _____ Relationship: _____

Adult Children

Yes **No**

Name: _____ Age: _____ Phone: _____ Ability to help: _____

Name: _____ Age: _____ Phone: _____ Ability to help: _____

Name: _____ Age: _____ Phone: _____ Ability to help: _____

Service History

Last church served: _____

Position: _____ Years of service: _____

Date of Separation: _____

Monthly Income	Per Month	Anticipated Monthly Expenses	Per Month
Gross Regular Earnings (list sources below):	\$	Tithes and Offerings:	\$
		Mortgage/Rent:	
		*Taxes	
		*Insurance	
		*Maintenance/Repair	
		Utilities (Not telephone):	
Irregular Earnings (fees, honorariums, etc):		Telephone:	
Support from former churches, etc:		Cell phone:	
Support from family/others:		Internet and/or cable: specify one or both:	
Pensions (identify):		Food:	
Annuities:		Clothing:	
PCA		Medical and Prescriptions:	
Insurance		Automobile Payments:	
Other		*Gas/Oil, etc.	
Social Security/SSI:		*Tires	
Self (after Med-B deduction)		*Maintenance/Repair	
Spouse (after Med-B deduction)		Health Insurance:	
Other (identify):		* Company Name:	
		* Medicare B (amt deducted from SS check)	
		* Medicare D (amt deducted from SS check)	
		Life Insurance:	
		Credit Cards: monthly payments	
		How many cards are included?	
		* Bank Loans	
		* Other (identify)	
		Recreation/Entertainment:	
		Miscellaneous:	
Total Monthly Income	\$	Total Monthly Expenses	\$

Assets	Amount	Liabilities	Amount
Cash on hand:	\$	Unpaid current bills: Please list below	\$
Checking Account:			
Savings Account:			
Money Market/CDs:			
Stocks/Bonds/Mutual Funds/T Bills/IRAs:		Mortgages:	
Value of Primary Residence:		Residence	
Value of other Real Estate:		Other	
Automobile: Year _____ Make _____		Installment Loans:	
Automobile: Year _____ Make _____		Auto	
Other Assets:		Other	
		Other obligations:	
Total Assets	\$	Total Liabilities	\$

Please tell us about the health and circumstances of you and your spouse. (If applicable) (May be written on separate page.)

Please tell us of your needs and how we can best be of assistance to you. Be as specific as you can to help us make a proper determination on your request for assistance.

Please tell us about your adult children and their willingness to help you.

Please tell us about your local church/presbytery (frequency of contact, their ability and willingness to help you and your willingness to allow them to help, etc.)